***< Project a Title>*  
MSDS692 – Data Science Practicum 1**

**Progress Report for Week *<#>***

**Project Details***<Brief description of the goal, key analysis plan, key data feature – especially if the data is complex. Most likely this will remain the same each week and will help give context to the rest of the Progress Report.   
  
As you start working with your project, you might need to refine the scope of your project. Remember to discuss project scope changes with me if necessary>*

**Project Timeline:***<Bullet point STEPs in your project. You can tag “DONE” for things are done>*

*As an Example:*

*Week 1 – Project definition and submit proposal (DONE)*

**Planned Work for the Week:***<Brief description of what you planned to accomplish for the week*

**Progress for the Week:**  
*<Give bullet points and briefly explain what you accomplished or dealt with some of the milestones during the week>*

**Roadblocks/Issues:**   
*<Bring up any difficulties and things to discuss. Also, send me a reminder if you want to discuss sooner>*

**Plan for next Week:**  
*<Give bullet points and briefly explain your plans for the next week*>

**Resources for the Week:**  
*<Optional: list resource or links you want to share with me>*